



# MEMORANDUM

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**To:** Mayor and Members of the City Council

**From:** Richard Hicks, Interim City Manager  
Chris Carver, Fire Chief

**Date:** April 8, 2022

**Subj:** Consideration – Authorize Firehouse Subs Public Safety Foundation Grant Application

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***BACKGROUND:***

The Elizabeth City Fire Department is continuously seeking grant funding throughout the year. It is our goal to utilize grant funding to support fire department equipment purchases whenever possible.

***ANALYSIS:***

Staff has been seeking grant opportunities to purchase new portable radios to replace the aging inventory of radios. Firehouse Subs Public Safety Foundation offers a grant that would allow the Fire Department to purchase four (4) portable radios at a cost of \$26,092.00. There is no match required for this grant.

***STAFF RECOMMENDATION:***

By motion, authorize the Fire Department's grant application to Firehouse Subs Public Safety Foundation in the amount of \$26,092.00.